

# City of Washington Job Description Equipment Operator

**Status: Full-time**

**FLSA Status: Non-exempt**

**Department: Landfill**

**Immediate Supervisor: Landfill Foreman**

## **General Purpose of Position**

Completes maintenance of public landfill, compost site, and other projects using heavy equipment

## **Major Duties and Responsibilities (Essential Functions)**

### **Uses heavy equipment to complete various departmental activities**

- Checks equipment before each use, performing daily inspections, lubricating and preparing equipment
- Determines when equipment needs to be used
- Operates equipment according to safety guidelines
- Prepares for maintenance when it is necessary

### **Operates the scraper, compactor, dump truck and other large equipment**

- Safely transports materials to and from the site for cover and grading of site
- Push and compact trash and debris into pit while following safety guidelines aware of traffic and weather
- Direct traffic flow
- Answer customer questions about what materials can be brought in and what can't be brought into site
- Maintain roads for moving materials, performing snow and ice removal, reinforcing portions where muddy
- Picks up trash
- Repairs fencing
- Operates other equipment as required

### **Maintains City equipment**

- Performs seasonal maintenance
- Sharpens mowing blades
- Replaces equipment belts
- Changes oil in equipment
- Replaces equipment wheels and tires as needed

## **Marginal Duties and Responsibilities**

- Operate scale house, greeting and weighing customers, answering questions, receipting and recording fees
- Performs snow and ice removal
- Performs other duties as directed

## **Working Conditions**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position, the employee is exposed more than two thirds of the time to conditions such moving mechanical parts; fumes, airborne particles, poor ventilation, cramped spaces; toxic or caustic chemicals, trash, debris, and outside weather conditions. The employee may also be exposed to high, precarious places, and vibration. The employee may also be exposed to risk of electrical shock. The noise level in the work environment is usually loud. This position may be called out 24 hours a day or rotate being on call, including weekends and holidays.

## **Physical Requirements**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position, the employee is regularly required to stand and walk, use hands to finger, handle, hold or grip, or feel; reach with hands and arms and talk or hear. The employee is occasionally required to sit, run, climb or balance and stoop, kneel, crouch, or crawl. Lifting, moving, pushing or pulling, raking or shoveling up to 25 pounds does generally occur. Specific vision abilities required by this job include close vision, color vision, depth perception, distance vision and ability to adjust focus.

## **Required Education and Experience**

High school diploma its equivalent. Two to three years related experience and/or training; or an equivalent combination of education and experience.

## **Preferred Education and Experience**

Four to five years related experience and/or training; or a bachelor's degree from a college or university; or an equivalent combination of education and experience.

## **Licenses and Certifications**

The person in this position must have a valid Class B commercial driver's license with airbrakes certification. Other certifications, such as water operator or wastewater treatment operator certification, are preferred.

## **Knowledge, Skills and Abilities**

### **Knowledge**

- Knowledge of proper maintenance, repair and use of heavy equipment, including scraper, compactor, tandem axle dump truck and skid loader
- Knowledge of proper installation, maintenance and repair of streets, sidewalks, curb and gutter, storm drains, signs and traffic signals
- Knowledge of basic engineering for determining and digging grade and slope
- Knowledge of layout of city streets
- Knowledge of turf management principles and practices including seeding, sod, fertilizing
- Knowledge of federal and state statutes concerning the work of the department
- Knowledge of principles and processes for providing customer and personal services. This includes identifying customer needs, meeting standards for service and customer satisfaction

### **Skills and Abilities**

- Ability to speak effectively before groups of customers or employees of organization, effective communication skills orally and in writing
- Ability to write routine reports and correspondence
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals

- Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume
- Ability to apply concepts of basic algebra and geometry
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form
- Ability to deal with problems involving several concrete variables in standardized situations
- Ability to prioritize daily work flow
- Ability to meet specified or required deadlines
- Ability to maintain accurate records
- Ability to attend to duties reliably and predictably
- Ability to follow departmental and City policies and procedures
- Ability to read and interpret engineering grades and slopes
- Ability to use various types of heavy equipment, including aerial bucket lift truck, tandem axle dump truck and skid loader, street sweeper, backhoe, tamper, refuse trucks, compactor
- Ability to use various types of equipment, including weed eaters, blowers, jackhammers, saws
- Ability to attend to safety of self and customers, identify hazardous situations

**Supervision**

None

**Signature and Approval**

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Administration

\_\_\_\_\_  
Date

*The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all essential functions, marginal functions, responsibilities, duties, and skills required of personnel so classified in this position.*